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# The Medical Executive Committee Manual

*HCPro Inc., William F. Mills MD MMM CPE FACPE FAAFP, Mary J. Hoppa MD MBA*

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**The Medical Executive Committee Manual** HCPro Inc., William F. Mills MD MMM CPE FACPE FAAFP, Mary J. Hoppa MD MBA
**Your resource to build and support an effective medical executive committee**

Physician leaders are pressed for time. Give them the knowledge and tools to confidently and effectively carry out their MEC responsibilities and comply with accreditors' standards.

This book will help MEC members understand their role in important medical staff functions, such as credentialing and privileging; competence assessment and peer review; physician contracts and alignment; and quality and patient safety. This book also helps MEC members understand their relationship to the medical staff, other committees, administrators, and the governing board.

**Benefits**

This book will serve as a guide and reference manual for how the MEC can effectively and efficiently carry out its duties, including:

- Methods for providing leadership that is fair, honest, and consistent
- Maximizing members' leadership skills and minimizing time spent in meetings
- The MEC's role in OPPE, FPPE, and peer review
- The MEC's role in physician contracting, physician-hospital alignment, and hospital strategies
- Communicating with the governing board and hospital administrators

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